

## **A.B.A. T.E. OF NORTH IDAHO, INC. KOOTENAI CHAPTER BY-LAWS**

The main purpose of this organization is to guard and protect the individual rights of all persons interested in motorcycling, to keep them informed of all laws that will help or hinder them as motorcyclists, and to promote safety, brotherhood and freedom for all motorcycle riders.

The term "He" used in the following Articles is not used in reference to gender.

### ARTICLE 1 **BUSINESS OFFICE**

1.1 This organization shall be known as the Kootenai Chapter of AS.AT.E. of North Idaho, Inc. located in Kootenai County, North Idaho. The principal office/address of the Kootenai Chapter, of AS.AT.E. of North Idaho, Inc. will be published in the ABATE of North Idaho state newsletter.

### ARTICLE 2 **MEMBERSHIP**

#### *2.1 CHARTER MEMBERS*

The initial members of this Chapter and those who became members on or before July 4, 1989, whose dues are paid in full to AB.AT.E. of North Idaho, Inc., shall be designated as Charter Members of this Chapter.

#### *2.2 REGULAR MEMBERS*

Any person who is 16 years of age or older and/or have in their possession a valid drivers license and applies for membership and having paid Chapter dues shall be a member of Kootenai Chapter, ABATE of North Idaho Inc.

#### *2.3 HONORARY MEMBERSHIP*

The Chapter membership, by two-thirds vote, may grant honorary membership to any non-A.B.AT.E. member deemed worthy by their special assistance to AB:A.T.E. Any such person shall be exempt from paying Chapter dues and shall have no vote in the affairs of the State or Chapter. Any such person shall not be exempt from paying dues should they apply for membership. Further, this person shall not be recognized as an Honorary Member of the State Organization.

#### *2.4 DUES*

In accordance with State By-Laws Article 2, (2.3) dues will be collected, for the State, for recording purposes, by the Membership Secretary of the Chapter. The Membership Secretary will forward all moneys to the Chapter Treasurer for recording and deposit into the Chapter Bank Account. The Chapter Treasure will issue a Chapter check to the State for State dues.

## **2.5 TERMINATION OF Chapter MEMBERSHIP**

In accordance with State By-Laws Article 2.7 (1,2 & 3)

## **2.6 LIFETIME MEMBERS**

Kootenai Chapter may grant lifetime membership to any member deemed worthy of this honor. Such lifetime member shall be exempt from paying Kootenai Chapter dues and shall have all rights and benefits warranted regular members. Any Kootenai Chapter lifetime member shall not be exempt from paying State membership dues unless such member has been granted lifetime Member status by ABATE of North Idaho, Inc.

## **ARTICLE 3**

### **BOARD OF DIRECTORS AND OFFICERS**

#### **3.1 COORDINATOR**

The Coordinator will be chief executive and as such shall preside over the Chapter meetings and supervise and control all business affairs. He shall perform all duties incidental to the office and any other such duties as may arise or be prescribed periodically by the Chapter. The Chapter Coordinator shall also be an ex-officio member of all committees. The Coordinator shall not have a vote at Chapter meetings except in the event of a tie. The Coordinator is head of the Chapter committee.

#### **3.2 DEPUTY COORDINATOR**

The Deputy Coordinator shall, in the absence of the Coordinator, assume and perform all of the duties of the Coordinator as set forth in Article 3.1. He shall also be responsible for the completion of all duties, as prescribed periodically or made incidental to this office, by the Chapter Coordinator. He shall act as Coordinator of all standing committees and is a member of the Chapter committee. He will also carry out all orders from the Coordinator.

#### **3.3 TREASURER**

The Treasurer shall maintain an active bank account for the deposit and safekeeping of all funds belonging to Kootenai Chapter, A.B.A.T.E. of North Idaho, Inc. He will maintain an active record of all withdrawals and deposits of funds to and from the account complete with reasons for withdrawals or deposits. He will report monthly as to the financial status of the account and be able to provide all records for review by the State committee. All withdrawals from the account must be signed by 2 of these officers; the Coordinator, the Deputy Coordinator or the Treasurer. The Treasurer is also a member of the Chapter committee.

#### **3.4 SECRETARY**

The Secretary shall take minutes at all Chapter Committee and general membership meetings. He shall perform all duties normally associated with the office of Secretary including providing, in a timely fashion, the necessary documents to the State Secretary and/or Board of Directors. He shall maintain

and be the custodian of all Chapter records. He shall be a member of the Chapter Committee.

### **3.5 MEMBERSHIP SECRETARY**

The Membership Secretary shall collect State dues and disperse in accordance with State By-Laws. Original applications will be sent to the State Secretary and a copy of each will be held in Chapter membership records. He shall make any corrections necessary on membership rosters, that the State Secretary sends and also inform the State Secretary of any other information pertaining to Chapter members. He shall be a member of the Chapter committee.

### **3.6 AMBASSADOR-AT-LARGE**

There shall be an Ambassador-At-Large elected from the active membership to serve on the Chapter committee and head such committees as requested by the Coordinator. It shall be his duty to help represent the general membership at meetings of the Board of Directors. He shall be a member of the Chapter committee.

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### **3.7 MASTER SERGEANT-AT-ARMS**

The Sergeant-At-Arms shall be responsible for maintaining order at all Chapter meetings and functions. He shall be responsible for appointing, assigning duties to and coordinating additional sergeant-at-arms as necessary. The Master Sergeant-At-Arms will be a member of the Chapter Committee.

## **ARTICLE 4** **CHAPTER COMMITTEE**

- 4.1 The Chapter committee shall consist of a Board of Directors and Area Representatives. The voting authority being held only by the elected officers.

## **ARTICLE 5** **TERM OF OFFICE AND ELECTIONS**

- 5.1 Term of office shall be one year or until the general elections, whichever period of time is shorter.
- 5.2 General elections shall be held by secret ballot at the first December membership meeting. Nominations for the general elections will be opened at the first November membership meeting and will be closed prior to the casting of ballots at the December meeting. Should only one person be nominated for office, therefore be running unopposed, the general membership present may seat the nominee by 2/3 vote at the December membership meeting. Outgoing and incoming officers will be jointly responsible for all Kootenai Chapter business for the following thirty days.

- 5.3 All absentee ballots must be received by the Chapter before the start of the first December general meeting.
- 5.4 All books, records and Chapter equipment shall be turned over to the new officers and committee chairpersons and all bank accounts shall be cleared of old names within thirty days of the election.
- 5.5 Due to the conflict of interest, any active members belonging to a motorcycle club or organization may hold a chapter office position as long as a conflict of interest does not become apparent. When conflict of interest becomes apparent, (that an appointed committee has agreed on), the officer will be asked to step down from the elected position. *Revised April 3, 2008*
- 5.6 In the event of a vacancy of the Coordinator, the Deputy Coordinator inherits the office for the remainder of the term until the next scheduled elections. (4.2.2. State By-Laws).
- 5.7 In the event of a vacancy of all other officers, they will be filled as follows: 1) if more than one-half of the term remains a special election will be held. 2) if less than one-half of the term remains, it will be filled by appointment by the Chapter Officers. (4.2.2 - 4.2.3. State By-Laws).
- 5.8 Officers shall receive no compensation for their services as officers, but may be allowed their actual necessary expenses in conducting Chapter business as approved by the membership at a regular membership meeting. Compensation will need a 51% vote approval of quorum.
- 5.9 Each officer elected annually by the membership shall hold his office until his successor shall have been duly elected and qualified, or until his death, or until he shall resign, or shall have been removed from office in the manner hereinafter: failure of an officer to attend any two consecutive meetings, unless excused by the Chapter committee and/or notification given to the Coordinator or Deputy Coordinator, could result in immediate removable from office. Any emergency leave of absence shall be approved.
- 5.10 Any officer may resign at any time by giving written notice to the Coordinator and Secretary, or at a meeting of the Chapter committee.

ARTICLE 6  
**AREA REPRESENTATIVES**

- 6.1 Area Representatives shall be appointed by consensus of the membership in their area and approved by the Chapter committee. They are responsible for keeping in contact with all their area members and informing them of all Chapter business and notifying the Board of Directors of problems, changes and promotion of A.B.A.T.E. in their area. Area Representatives shall be on the Chapter committee.

ARTICLE 7  
**MEETINGS**

*7.1 QUORUMS*

One-fifth of the general membership of the Kootenai Chapter including a quorum of two-thirds of the Chapter committee shall be present to conduct business at a regularly scheduled meeting. In case of membership absentee, an absentee vote can be delivered to any officer in writing.

Three-fifths of the Chapter committee shall constitute a quorum for the transaction of business at the Chapter committee meeting.

*7.3 NUMBER OF MEETINGS*

There will be no less than one general membership meeting per month. The meeting dates, times and location will be agreed upon by the membership and published in the State newsletter.

- 7.4 There will be a Chapter committee meeting one hour prior to each membership meeting as needed.

*7.5 RULES OF THE MEETING*

Meetings shall be run under parliamentary authority of Robert's Rules of Order.

- 7.6 Alcoholic beverages may be consumed during the general membership meetings unless or until the presiding Officer, Sergeant-At-Arms or the membership present deem it necessary to suspend this rule for the remainder of the meeting to maintain proper and productive order.
- 7.7 The ranking officer present will call meetings to order within 20 minutes of the stated starting time.
- 7.8 Any member will be ejected from a meeting if he/she displays disruptive or disorderly conduct.
- 7.9 Members shall be held responsible for the conduct of guests they bring to the

meetings and functions. Unaccompanied guests at these meetings shall be the responsibility of the Sergeant-At-Arms.

- 7.10 Any non-member found voting may be ejected from the current and all future meetings.

## ARTICLE 8

### **CHAPTER ACCOUNTS**

- 8.1 All Chapter bank accounts, or any other type of financial accounts, must have at least two signatures for withdrawals, one of which shall be the Treasurer and the other being either that of the Coordinator or the Deputy CoOrdinator.

## ARTICLE 9

### **MISCELLANEOUS PROVISIONS**

#### *9.1 PERSONAL LIABILITY*

No officer or member shall be personally liable for the debts, liabilities or obligations of the Chapter.

#### *9.2 PUBLICITY*

All flyers, publications, handouts, bulletins, posting of materials and any other materials or articles distributed by the Chapter for the scrutiny of the public must be approved by the Coordinator, Deputy Coordinator and/or Board of Directors.

#### *9.3 CONTRACTS*

The Board of Directors and the membership may enter into a contract or execute and deliver any instrument in the name of and/or on the behalf of the Chapter.

Unless so authorized, no member shall have the power or authority to bind the Chapter or A.B.A.T.E. of North Idaho by contract or engagement, or to pledge it's credit, or render liable for any purpose or amount.

#### *9.4 POWERS*

To accomplish the purpose for which this Chapter was organized, the Chapter shall have all the powers provided herein and those provided by the State organization by-laws' and policies.

#### *9.5 CHAIRPERSONS*

Any chairpersons shall be paid actual necessary expenses with receipts.

ARTICLE 10  
**AMENDMENTS**

10.0 These By-Laws may be adopted, amended or repealed at any regular membership meeting by a quorum of two-thirds majority vote of the Chapter membership and that written notice of the amendment or repeal has been mailed to all members at least thirty (30) days in advance. Amendments to these Bylaws shall become effective immediately upon adoption. The State By-Laws and policies shall overrule the Chapter By-Laws in case of conflict.

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